

|  |
| --- |
| **SUBMISSION MADE EASIER**  **GET STARTED WITH AVIVA EZSUB!**  **New PIAS Submission Checklist V2.2A to support EZSUB CAMPAIGN**  Dear Directors, Managers and Advisers,   1. Please note that with effect from 1 March 2019, all Aviva Applications submitted via EZSUB will be given priority during processing as compared to Aviva hardcopy submissions. This is in support of our EZSUB CAMPAIGN to go 100% digital and provide a more convenient & efficient submission channel for Aviva’s applications. 2. In addition, we have also re-designed our PIAS Submission Checklist so that you can easily indicate EZSUB Submission at the TOP RIGHT HAND corner of the form. This new enhancement will help to identify these applications quickly for processing as soon as possible. 3. The new PIAS Submission Checklist V2.2A is attached for your information. You may want to download it for future use. It will also be available in DocuShare with effect from 1 March 2019. All other fields in the Checklist remains the same.      1. In order to facilitate the smooth processing of Ezsub applications, we have compiled a list of EZSUB Submission FAQs for your information. Please refer to the attached EZSUB Submission FAQs.     Thank you.  Best Regards,  **Business Support Department**  **Professional Investment Advisory Services Pte Ltd** |
| https://dn.proinvest.com.sg/html/Announcement_Template/edm%20footer.jpg |
| Disclaimer  This message contains privileged and confidential information from Professional Investment Advisory Services Pte Ltd. If you are not the intended recipient of this electronic message, please do not disseminate, copy or take any action in reliance on it. We request you notify us immediately before deleting this message. Any views expressed in this message or attachment/s are those of the individual sender, and are not necessarily the views of the company.  Professional Investment Advisory Services Pte Ltd uses virus scanning software and while due care and attention is taken; the company excludes all liability for any loss or damage caused whether directly or indirectly by any computer virus or other defects transmitted with any email and any attachment(s), to the extent permitted by law. It is sent on the strict condition that the user carries out and relies on its own procedures for ensuring that its use will not interfere with the recipient's systems including but not limited to scanning this email and any attachment(s) for viruses and defects before opening or sending them on. The recipient assumes all risk of use and releases the sender from all responsibility and liability for any direct or indirect consequence of use. |

https://dn.proinvest.com.sg/html/Announcement_Template/edm%20footer.jpg